



Annual Plan of Provision (APOP)

**“Learning and Growing
in the
Light of the Gospel”**

“A SCHOOL IS WORTH TWENTY PARISHES IN THE BENEFIT IT CAN GIVE TO THE CATHOLIC COMMUNITY.”

Blessed Antonio Rosmini, Founder of the Institute of Charity,

The Rosminians.

Introduction

The Annual Plan of Provision (APOP) provides the Governors, Senior Leaders, staff members, students and parents of Ratcliffe College with a clear overview of the Catholic Life of the school and the opportunities for the 900 students aged 3-18 to engage in Collective Worship, daily.

The Annual Plan of Provision

The Whole College Plan transposes the liturgical seasons of Advent, Christmastide, Ordinary Time, Lent, Easter and Pentecost onto the three school terms. As the plan sits atop the Church's liturgical calendar, it draws inspiration from the Gospel Values each half-term. The planned celebration of the Gospel Values provide opportunities for students to meet Christ in scripture, prayer, service and the celebration of the eucharist, together with sacramental preparation, helping them to live out our School motto, '*Legis Plenitudo Caritas*', Charity (Love) is the fulfilment of the Law.

The plan caters for all ages and aptitudes providing separate but familiar paths for Senior School and Preparatory School students to follow. Each school plan is linked to its own Catholic School Evaluation Document (CSED). The school half-termly plans are then split into weekly plans which include the necessary detail and resources for leaders and teaching staff to guide students in their spiritual formation.

Boarders

Ratcliffe College has a thriving boarding community of around 100 boarders. As such, the APOP makes provision for our boarders as well as day students. Our boarders celebrate the eucharist on Sundays in our beautiful Chapel, reading scripture and leading prayer and song. Through Boarders' Night Prayer, students are nourished by God's Word, through prayer and individual witness to His grace.

Evaluation and Review

The APOP is evaluated and reviewed by Governors at the beginning of the school year to ensure that it provides students with the opportunity to meet Christ through scripture, prayer, service, the celebration of the eucharist and sacramental preparation, whilst meeting the requirements of the Catholic Schools Inspectorate.

The Senior School and Prep School Chaplaincy Teams are responsible for implementing the APOP, evaluating its effectiveness and making improvements based on feedback from students, staff and parents.

The Annual Plan of Provision takes into account the following:

- Previous CSI Inspections reports and recommendations.
- Annual consultation with Governors.
- Feedback from the student body, staff body and parent body via survey questionnaire. The last set of surveys were carried out in 2023-2024.
- Regular evaluation of RS teaching, acts of Collective Worship and activities within the Catholic Life of the College.

The Annual Plan of Provision is important because it:

1. provides a clear and coherent path for the College to support the spiritual nourishment of the students.
2. provides the opportunity for all within the College community to embrace our Catholic Mission and our Rosminian traditions and work together to ensure its delivery.
3. is endorsed and monitored by the Governing Body and Board of Trustees.
4. has been adapted to reflect the CSI Inspection Framework, September 2023 which places the responsibility of the school's leadership and governance to:
 - i) *ensure that all students understand the Faith that gives the College its identity as a Catholic School;*
 - ii) *ensure that all are invited to learn how to worship God in spirit and truth through the prayer and liturgy of the Word;*
 - iii) *ensure that all live in conformity with the pattern of human goodness, truth and justice that we find in Jesus Christ.*

(Catholic Schools Inspectorate Handbook, September 2023, page 2)

**J.P. Reddin,
Headmaster.**

September 2024

Annual Plan of Provision: Liturgical Year 2024-2025 (Whole School)

Focus on Prayer in College Life | Promotion of our unique Rosminian Charism | Increased Parental involvement in the Catholic Life & Mission and Collective Worship.

	Advent	Christmastide	Ordinary Time	Lent	Eastertide	Pentecost / OT
Whole College	Advent Wreath in Chapel and Newman Hall Immac Mass House Charities Carol Services	Epiphany Mass House Charities	House Charities Harvest Festival Remembrance Service Anti-Bullying week ACN Mass	Reconciliation Service Ash Wednesday Mass Easter Service House Charities	House Charities	Blessed Antonio Rosmini Feast Day Mass House Charities
Key Stage	Sunday's of Advent COTW for Whole of Prep School	Nativity Plays Carols COTW	The Briars Year 7	Year 5 Alton Castle Retreat		Alton Castle Year 8
Year Group	Adoration		Tutor-led Celebration of the Word	Class Masses Lent Liturgies		Blessed Sacrament Procession
Co-Curricular	Caritas Faith in Action Rosary Club (Prep)	Caritas Faith in Action Rosary Club (Prep)	Caritas Faith in Action Rosary Club (Prep)	Caritas Faith in Action Rosary Club (Prep)	Caritas Faith in Action Rosary Club (Prep)	Caritas Faith in Action Rosary Club (Prep)
Individuals	Confession Weekend Parish mass Boarders Night Prayer	Christmas Eve Parish Mass Weekend Mass Boarders Night Prayer	New Staff commissioning Weekend Parish mass Boarders Night Prayer Remembrance Book Blessing of the Graves	Confession Weekend Parish mass Boarders Night Prayer Flame	Weekend Parish mass Boarders Night Prayer	Prayers in other languages at Night Prayer Lourdes Pilgrimage Weekend Parish mass
Staff	Staff prayer in briefing Confession	Staff prayer in briefing	Staff Mass INSET Staff prayer in briefing	Staff prayer in briefing Confession	Staff prayer in briefing	Staff prayer in briefing

Annual Plan of Provision: Liturgical Year 2024-2025

Seasonal Overview

SENIOR SCHOOL	Autumn 1	Autumn 2	Spring 1	Spring 2	Summer 1	Summer 2
Senior School	Benefactors Mass Friday Celebration of the Word Harvest Festival	Remembrance Service ACN Mass Immac Mass Friday Celebration of the Word Anti-Bullying week Carol Service	Friday Celebration of the Word	Friday Celebration of the Word Ash Wednesday Mass Easter Service	Friday Celebration of the Word	Blessed Antonio Rosmini Mass Friday Celebration of the Word
Year Group	Year 12 Welcome Mass	Adoration Tutor led Celebration of the Word		Lent Liturgies		Year 13 Leaver Mass
Tutor Group	Tutor Celebration of the Word	Tutor Celebration of the Word	Tutor Celebration of the Word	Tutor Celebration of the Word	Tutor Celebration of the Word	Tutor Celebration of the Word
Co-Curricular	Caritas Faith in Action	Caritas Faith in Action	Caritas Faith in Action	Caritas Faith in Action	Caritas Faith in Action	Caritas Faith in Action
Individuals	Weekend Parish Mass	Lunchtime mass Confessions Blessing of the Graves Remembrance Book Weekend Parish Mass	Weekend Parish Mass	Lunchtime Mass Confessions Weekend Parish Mass Flame	Weekend Parish Mass	Weekend Parish Mass Lourdes Pilgrimage
Staff	Staff Mass INSET Staff Commissioning Staff prayer in briefing	Staff prayer in briefing	Staff prayer in briefing	Staff prayer in briefing	Staff prayer in briefing	Staff prayer in briefing Lourdes Pilgrimage

PREPARATORY SCHOOL	Autumn 1	Autumn 2	Spring 1	Spring 2	Summer 1	Summer 2
Preparatory School	<p>Whole Prep Welcome COTW</p> <p>Benefactors Mass</p> <p>Staff Commissioning</p> <p>ACN Launch & Visitor</p> <p>Harvest Celebration of the Word</p> <p>Whole Prep COTW - St Francis Feast Day - Laudato Si.</p> <p>Whole Prep COTW - St John Henry Newman Feast Day. Linked to resilience.</p> <p>Whole Prep COTW Revisiting the Rosminian Charisms and linking to God's call to Poverty in wk 28 of the ordo</p>	<p>Whole Prep COTW - Launch of new Value - Solidarity and the Month of Remembrance</p> <p>Whole Prep COTW - Remembrance</p> <p>ACN Mass</p> <p>Whole Prep COTW - Anniversary of the Beatification of Antonio Rosmini</p> <p>Whole Prep COTW - Advent</p> <p>Whole School Liturgy - IMMAC-The Feast of the Immaculate Conception</p> <p>Whole Prep COTW - Carols by Candlelight</p>	<p>Whole Prep Liturgy - Epiphany (Start of the New Term)</p> <p>Whole Prep - COTW Christian Unity Week - Fundamental British Values</p>	<p>Whole Prep - Ash Wednesday Liturgy</p> <p>Lenten Preparations and COTW</p>	<p>Whole Prep - COTW Earth Day</p> <p>Whole Prep - COTW The Feast of St George</p>	<p>Celebration Day</p> <p>Blessed Antonio Rosmini Mass</p> <p>Whole Prep - COTW - Pentecost</p>

Year Group	Year 4 liturgy Year 3 Liturgy	Rec/Yr1/Yr2 COTW – Anti-bullying/Kindness Yr6 COTW - Red Wednesday - ACN Swans/Cygnets - Christmas Performance Lower Prep Nativity Reception Nativity Nursery & Lower Prep - Christingle Year 6 Liturgy Weekly First Holy Communion Preparation & Mass	Weekly First Holy Communion Preparation & Mass Year Group Mass	Year 4 Easter Liturgy to the Whole Prep Year 5 Alton Castle Retreat Weekly First Holy Communion Preparation & Mass Year Group Mass	Weekly First Holy Communion Preparation & Mass Year Group Mass	Sacrament of First Holy Communion - College Chapel
Tutor Group	Blessing of the classes End of topic “Respond” - Celebration of the Word Class Meditation twice per week Yr5T - World Mental Health Day Prayer	End of topic “Respond” - Celebration of the Word Class Meditation twice per week	End of topic “Respond” - Celebration of the Word Class Meditation twice per week	End of topic “Respond” - Celebration of the Word Class Meditation twice per week	End of topic “Respond” - Celebration of the Word Class Meditation twice per week	End of topic “Respond” - Celebration of the Word Class Meditation twice per week
Co-Curricular	Casuals Day in aid of The Lourdes Pilgrimage Faith in Action Award Rosary Club	Faith in Action Award Rosary Club	Faith in Action Award Rosary Club	Faith in Action Award Rosary Club	Faith in Action Award Rosary Club	Faith in Action Award Rosary Club
Individuals	Weekend Mass	Weekend Mass	Weekend mass	Lunchtime mass	Weekend mass	Weekend mass

		Lunchtime mass Confessions Enrolment Liturgy for all Prospective First Communicants Caritas collaboration with St Francis School Melton Mowbray	First Communicants receiving Sacrament of Reconciliation	Confessions Weekend mass	Caritas collaboration with St Francis School Melton Mowbray	
Staff	Morning Briefing Prayer Rota	Morning Briefing Prayer Rota	Morning Briefing Prayer Rota	Morning Briefing Prayer Rota	Morning Briefing Prayer Rota	Morning Briefing Prayer Rota