

EYFS First Aid Policy



Our Mission Statement – the reason our College exists

“Learning & Growing in the Light of the Gospel”

With Christ at the centre of our learning, we:

- *Help young people to achieve their greatest potential*
- *Guide their intellectual growth, nurture their God-given talents, and inspire them to live in service to others*
- *Aim to develop honest, confident, responsible and compassionate members of society, based on the educational values of Blessed Antonio Rosmini*

Our Vision Statement – the long-term change resulting from our work

‘Begin Here, Go Anywhere’

Ratcliffe’s unique educational offering based on our College motto, “Legis Plenitudo Charitas”, Love is the fulfilment of the Law, provides a perfect context within which young people may acquire the emotional knowledge and interpersonal skills necessary to live happy and purposeful lives. The College’s inclusive Catholic ethos is complemented by the outstanding quality of our College community through which our Mission, “Learning and Growing in the Light of the Gospel”, serves to nurture resilience and develop maturity. Young people leave Ratcliffe with a strong sense of who they are and their purpose in the world, equipped socially, emotionally, morally and spiritually to go forth and make a difference to the communities in which they live and work.

Author: R Ravat/Medical Department	Receiver: Teaching staff
Review Date: August 2025	Next Review: September 2026

Rationale

In line with the School's Mission Statement we aim to help students develop their gifts and talents: spiritual and social; intellectual and emotional; aesthetic and physical through the provision of a broad and balanced curriculum, which is responsive to, and supportive of, their needs and aspirations, fosters intellectual curiosity and academic achievement, and motivates them to grow to their full potential. Our Mission Statement is distilled into our Vision Statement, and our aim is to develop our children, pupils and students so that they have "Strength of Mind, Strength of Values, Strength of Purpose".

Aim

This policy is to ensure that adequate First Aid is given and medical arrangements provided for all children attending Ratcliffe Nursery.

First Aid Box

A comprehensive first aid box must be kept in the:

- Kitchen
- Staff Room
- Swans Classroom

Medical staff are responsible for maintaining the First Aid Boxes.

When administering first aid to any injuries involving bodily fluids, staff shall wear:

- Disposable gloves
- Disposable apron (where appropriate)

EpiPens

An Emergency EpiPen is kept in the Head of EYFS Office. Any child who is known to have an EpiPen has received parental permissions to have this administered, should it be required. Other Emergency EpiPens are located in the Prep School and the Senior School.

School Outing

A comprehensive First Aid Box shall be taken on all school trips.

Accidents and Injuries

All accidents/incidents must be recorded in detail by a member of staff. They are recorded on Medical Tracker. Parents are informed of the accident, any injuries sustained and medical treatment administered via an email that is sent through Medical Tracker. Occasionally where appropriate, a message may be passed on verbally via a telephone call or at collection at the end of the day. It is recorded on Medical Tracker how this information has been passed to parents.

Any concerns regarding injuries to children shall be reported to the Head of EYFS. In the event of a more serious injury the child will be taken over to see Sister in the Senior School. In extreme cases, an ambulance would be called. The hospital will require the child's address, date of birth and name of G.P. These personal details are kept on SIMS.

Illness

If a child is taken ill at Nursery, the Head of EYFS is informed. She (or the school nurse) will contact the Parents/Carers to arrange for the child to be collected. If no one can be contacted at home, the child will be kept comfortable. A bed and blanket are available, if required. A child with an infectious disease must follow the necessary isolation periods, and all Nursery parents will be informed.

Paediatric First Aiders in EYFS

At Ratcliffe College Nursery School there is a Paediatric First Aider on the premises at all times. We also benefit from qualified medical support in the main school. There are always two PFA on every educational visit made outside of school. There is always a PFA in the Gentili room throughout the duration of lunch. A member of staff with PFA is also with the children during snack and aftercare tea.

PFA Training will be given to all newly qualified members of staff within 3 months of commencing employment. This training will be renewed every 3 years. New members of staff joining the Nursery team will be included in this cycle as and when appropriate.

The list of PFA is displayed in the Nursery entrance hall. These are the current PFA in EYFS:

Mrs Rachel Ravat
Mrs Nicola Dexter
Mrs Katie Williams
Mrs Amy Keeling
Mrs Rosie Muse
Mrs Emily Jones
Mrs Nicole King
Mrs Marie Rushin

Links to other policies

First Aid and Medical Arrangements Policy
EYFS Administration of Medication Policy
EYFS Managing Children who are Sick or Infectious Policy
Managing Children who are Sick or Infectious Policy

Review

This policy is reviewed annually by the Head of EYFS and Medical Department.