



Our Mission Statement – the reason our College exists

“Learning & Growing in the Light of the Gospel”

With Christ at the centre of our learning, we:

- *Help young people to achieve their greatest potential*
- *Guide their intellectual growth, nurture their God-given talents, and inspire them to live in service to others*
- *Aim to develop honest, confident, responsible and compassionate members of society, based on the educational values of Blessed Antonio Rosmini*

Our Vision Statement – the long-term change resulting from our work

‘Encouraging Big Ideas’

Ratcliffe’s unique educational offering based on our College motto, “Legis Plenitudo Charitas”, Love is the fulfilment of the Law, provides a perfect context within which young people may acquire the emotional knowledge and interpersonal skills necessary to live happy and purposeful lives. The College’s inclusive Catholic ethos is complemented by the outstanding quality of our College community through which our Mission, “Learning and Growing in the Light of the Gospel”, serves to nurture resilience and develop maturity. Young people leave Ratcliffe with a strong sense of who they are and their purpose in the world, equipped socially, emotionally, morally and spiritually to go forth and make a difference to the communities in which they live and work.

POSITIVE BEHAVIOUR AND RELATIONSHIPS POLICY (PREPARATORY SCHOOL) (INCLUDING THE COLLEGE RULES AND THE REWARDS AND SANCTION GUIDE)

Author: M Markham	Receiver: Teaching staff
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Rationale

At Ratcliffe College (referred to as **the College** in this document) we are informed by our Roman Catholic Rosminian ethos in all that we do.

Our Mission Statement, “**Learning and Growing in the Light of the Gospel**”, particularly informs our Positive Behaviour and Relationships Policy (Preparatory School) as we live out Jesus Christ’s Greatest Commandment, to Love God and to Love our Neighbour.

Our motto, *Legis Plenitudo Caritas*, is inspired by our Patron, Blessed Antonio Rosmini and this teaching – Love is the Fulfilment of the Law. Therefore, the Positive Behaviour and Relationships Policy (Preparatory School) recognises that to have value for young people, all reward and sanction must have an educative goal and must have its roots in Loving God and Loving our Neighbour. We reward and we sanction only because we want Ratcliffe College to be a community where all can Learn and Grow in the Light of the Gospel.

The College encourages all of its staff to speak to pupils in the following consistent terms to illuminate the Positive Behaviour and Relationships Policy (Preparatory School).

In the Preparatory School we aim to:

- **‘Live, Love and Learn Like Jesus’.**
- **‘Be the best that we can be’**
- Be **KIND** to everyone
- Be **RESPECTFUL** to adults and other pupils
- Be **RESPONSIBLE** for our own actions
- This allows us to achieve our Vision Statement of ***Encouraging Big Ideas*** in our young people.

Introduction

The College encourages pupils to adopt the highest standards of conduct and behaviour principles, and moral standards and to respect the Rosminian ethos of the College. Promoting the emotional well-being of all our pupils is key to their development. We aim to create a positive, safe environment in which all students can learn, reach their full potential, and be treated respectfully.

The College is an inclusive community. We welcome pupils from a wide variety of ethnic and social backgrounds and faiths. We treat everyone as an individual and aim to develop the whole child, equipping them with the skills required to take her or his place in the modern world.

We believe that good relations, good manners, and a secure learning environment play a crucial part in the development of intellectually curious pupils, who are motivated to become life-long learners. We aim to develop qualities of teamwork and leadership through our broad and balanced curriculum as well as our co-curricular offering.

In the Preparatory School you will see that we...

- thank God for our individual gifts and talents and try to use them to the best of our ability and for the good of others
- respect each other in our thoughts, our words and in our actions.
- are sorry when we make mistakes and are ready to learn from them and put things right.
- honour the good name of our school and celebrate each other's achievements.

'To Live, Love and learn Like Jesus' and 'Be the best that we can be' we will...

- walk quietly in corridors, displaying good **manners**
- be **kind** to each other
- arrive at lessons correctly equipped and looking **smart**
- **listen** to each other and carry out instructions straight away
- be **responsible** learners who try our best in all we do
- enable others to work **safely** and without interference
- behave politely at all times, treating everyone and everything with **respect**



In the Preparatory School, we will reward and encourage positive behaviour and relationships...

We strongly promote the rewarding of positive behaviour and encourage this by being good role models and setting clear boundaries.

All staff will be consistent in their use of language, reflecting clear and simple expectations in all conversations about behaviour.

All staff will consistently reinforce rituals and routines throughout the school day, before school, at break times and lunchtimes, in the classroom and after school in co-curricular activities or aftercare and prep.

All staff will consistently apply consequences in the classroom and as per the structure below in more serious cases.

All staff will model consistent respect and emotional restraint so that learners can see this in action.

All staff will ensure a consistent learning environment, displaying the quality of learning in our school.

We reward the pupils as follows...

- 1) House points – pupils receive House points for any positive behaviour, academically or personally. They can be awarded by any adult at school.
- 2) Pupil of the week– teachers nominate a star pupil of the week and this is awarded in our ‘Celebration Assemblies’.
- 3) Art/Music/Sports pupil of the week - subject specialists nominate a star pupil of the week and this is awarded in our ‘Celebration Assemblies’.
- 4) Hummingbird Award – awarded to one pupil per week by the Deputy Head for being the best they can be as voted by Prep School staff.
- 5) Headteacher’s Commendation – teachers can nominate pupils for this award if they have done a particularly impressive piece of work. This is displayed for everybody to see and celebrated in the newsletter.
- 6) Out of School achievements – we encourage parents and pupils to communicate any out of school achievements to us so this too can be recognised in our community.
- 7) Special meeting with the Deputy Head on a rolling programme to share pupil voice feedback

The Preparatory School rewards good behaviour, believing pupils will develop an ethos of kindness and cooperation.

House points – are given for outstanding work/contributions in class, special effort (including within prep), service to others, for representing the School with distinction and for any behaviour worthy of commendation. These must be beyond what is normally expected from the individual pupil.

As the pupils collect house points, they receive an award:

- 100 house points = 1st Certificate of Merit
- 200 house points = 2nd Certificate of Merit
- 300 house points = 3rd Certificate of Merit
- 400 house points = Merit Badge
- 500 house points = Merit Shield
- 600 house points = Merit ‘Super’ Shield
- 700 house points = Special reward with the Headteacher

At the annual Preparatory School Exhibition Day, pupils receive prizes for effort, progress and achievement in the classroom.

Dealing with inappropriate behaviour...

- Incidences of negative behaviour are dealt with in a fair and respectful manner.
- Pupils will need to take responsibility for their own behaviour, repairing any harm done, rebuilding and restoring relationships.

- All pupils involved will have a chance to have their say...What happened? What do you think and feel about that? Who has been affected and how? What do you think needs to happen next to make things right with other children and staff?
- This approach encourages those involved to identify ways in which a relationship can be repaired or how they can move forward. By giving pupils this responsibility, we are supporting them in developing their own strategies for avoiding and resolving conflict.
- We also believe that if pupils reach their own agreement as to how to move forward after a conflict, they are more likely to abide by it than if it is suggested by an adult or imposed upon them.
- By involving the pupils in the design of the agreement we give them ownership over it and ensure it is helping them to resolve the situation and make amends in their own way.

If appropriate a pupil may be:

- Removed from an activity
- Asked to re-do a piece of work
- Be given a behaviour point (available to view on the parent app) – the class teacher will inform parents. Three behaviour points in a week will result in a phone call from the class teacher to the parents. If the child receives three behaviour points two weeks running, this will result in a meeting with the Deputy Head – a report is created weekly to monitor this.
- Miss playtime whilst completing a reflection form and discuss this with an adult in school
- Write a letter or apology to all concerned (signed by a parent where appropriate)
- In Years 1&2 have a behaviour chart and ask teachers to complete at the end of each lesson/day, to be monitored by the class teacher daily and reviewed by the Deputy Head and parents weekly.
- Carry a progress card and ask teachers to complete at the end of each lesson/day, to be monitored by the class teacher daily and reviewed by the Deputy Head and parents weekly.
- Asked to report to the Deputy Head of the Preparatory School and serve a lunchtime detention. In this case, parents will be informed.

Progress Report Categories:

- Green – If a class teacher, in consultation with the Deputy Head, feels that a pupil's behavioural or academic progress warrants them being on a progress card then a decision based on these circumstances can be made. The teacher will sign the progress card each day and the student's parents/guardian will sign the progress card each evening. If a student fails, the progress card then will be escalated to the Deputy Head of Prep School – parents will be contacted at this point.
- Amber – Same applicable as above. The Deputy Head will sign this card each day. However, if this report card is failed the Deputy Head will issue a further sanction and decide whether to place the pupil on another Amber card or escalate to the Head of Preparatory School. Parents will be asked to come in for a meeting at this point.
- Red – Issued by the Deputy Head in consultation with the Head of Prep School. The student will have the progress card signed each morning by the Deputy Head. If this card is failed, a further sanction will be given and a meeting will be set up with parents to discuss, with the Deputy Head, and the Headmaster.

For more serious offences.

- Asked to report to the Head of the Preparatory School

In exceptional circumstances, a pupil may be suspended from School by the Headteacher for a fixed duration or may be required by the Headmaster of the College to leave the School.

Further information about the School's sanctions is contained in the Parent Contract.