



RATCLIFFE
COLLEGE

Appointment of

TEACHING ASSISTANT FROM SEPTEMBER 2026

Fixed term until the 9th July 2027 in the first instance

**BEGIN HERE,
GO ANYWHERE.**

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HEADMASTER'S INTRODUCTION

Welcome to Ratcliffe College.

I am delighted that you are considering applying for a role at our wonderful school. First and foremost, Ratcliffe College is a fantastic place to work. We are blessed with a beautiful physical environment set in almost 200 acres of rolling Leicestershire countryside. Our staff, teaching and non-teaching, work in harness, daily, to provide a safe, secure, and nurturing environment for the children and young people to enjoy. Our collegiality is built on the foundations of the College's Catholic faith, which welcomes everyone with the same universality of warmth and respect, embracing difference and cultivating an authentic community which values everyone equally.

As a Catholic School with a proud Rosminian heritage which has endured since our Foundation in 1847, our aim is to help young people to achieve their greatest potential, guide their intellectual growth, nurture their God-given talents, and inspire them to live in service to others. Together, we aim to develop honest, confident, responsible, and compassionate members of society, based on the educational values of Blessed Antonio Rosmini, inspired by our school motto, *Legis Plenitudo Caritas* or Love is the fulfilment of the Law.

At Ratcliffe College, Christ is very much at the centre of all that we do. So, if our Mission resonates, and you believe you can be happy and thrive here, I encourage you to apply and join our team of staff as we fulfil our Mission.

I wish you all the very best of luck with your application.

Yours sincerely,

Kind regards,



Mr J. P. Reddin,
Headmaster.

BEGIN HERE, GO ANYWHERE.





OUR MISSION STATEMENT

“Learning and Growing in the Light of the Gospel.”

With Christ at the centre of our learning we:

- Help young people to achieve their greatest potential.
- Guide their intellectual growth, nurture their God-given talents, and inspire them to live in service to others.
- Aim to develop honest, confident, responsible and compassionate members of society, based on the educational values of Blessed Antonio Rosmini.

Our core Rosminian values:

1. Legis Plenitudo Charitas: Love is the Fulfilment of the Law.

Our community recognises each individual as a unique part of God’s creation, nurtures in each a sense of dignity and self-worth, and fosters supportive and caring relationships.

2. Rosminian Education pursues the perfection of both human nature and the human person.

Our students’ intellect and talents are formed by a broad and balanced curriculum, responsive to and supportive of students’ needs and aspirations. Our students’ moral integrity is developed through the teaching, celebration and the living of Christian faith.

3. Intellectual integrity leads us to the Truth.

God is the source of all truth. Our staff are encouraged to foster intellectual curiosity, honesty and achievement in their students and within themselves.

OUR VISION

To be a leading independent day and boarding school, which is financially secure.



SCAN THE CODE
3-YEAR STRATEGY
DEVELOPMENT PLAN
2025-2028.

ABOUT RATCLIFFE COLLEGE

Ratcliffe College is an Outstanding Roman Catholic, co-educational, day and boarding school for students aged between 3 and 18 years, founded in 1847 by the Institute of Charity (known as the Rosminians).

Whilst Ratcliffe operates as a Catholic school, children are welcomed from other denominations and faiths whose parents feel they can share in, and benefit from, the ethos and environment of the College. The majority of students at Ratcliffe are day students drawn from the local catchment area of Leicestershire, Nottinghamshire and Derbyshire.

The Senior Leadership Team comprises:

- **Headmaster**
Mr J Reddin, BSc, MSc, NPQH
- **Senior Deputy Head**
Mr K Ryce, BA, MSc
- **Deputy Head Pastoral**
Mr J Rainer, BA, MA
- **Director of Safeguarding**
Mr J Masterton
- **Assistant Head Academic**
Ms J Davis, BA, MSc
- **Assistant Head, Head of Sixth Form**
Mr B Harrison, BA
- **Head of Preparatory School**
Mrs S Boccaccini, BSc, MEd
- **Deputy Head of Preparatory School**
Mrs M Markham, BMus
- **Director of Finance and Operations**
Mr C Bellamy, HND

Ratcliffe College Preparatory School

Ratcliffe College Preparatory School is a thriving and nurturing environment where children aged 3 to 11 are encouraged to develop a lifelong love of learning. As part of the wider Ratcliffe College community, the Prep School benefits from outstanding facilities, a beautiful campus setting, and access to specialist teaching, ensuring a seamless educational journey from Early Years through to Senior School.

Ratcliffe College Preparatory School provides a rich, well-rounded educational experience that nurtures each child's unique talents and potential. Our dedicated staff are committed to delivering a broad, balanced, and ambitious curriculum that supports academic excellence while nurturing creativity, confidence, and character. Alongside core subjects, pupils enjoy a wide range of specialist-led lessons including Music, French, Spanish, Latin, Drama, Physical Education and Games.

Small class sizes and a strong sense of community allow us to truly know each child and support their individual strengths and needs.

An extensive co-curricular programme, regular trips, and enrichment opportunities further enhance pupils' experiences, helping to develop well-rounded individuals prepared for the next stage of their education. The Preparatory School is an exciting and rewarding place to work. Staff are valued members of a collaborative and forward-thinking team, playing an active role in shaping the character and culture of the school.

Boarding Community

Ratcliffe benefits from a vibrant, warm and welcoming boarding community that has long been part of the School's history. All students are encouraged to participate in boarding during their years at school – as full, weekly, part-time or occasional boarders. Its close-knit community of friends and teachers' is a supportive environment where our young people thrive.

Our boarding community comprises students from both the UK and overseas, including those who join through our partnership with the Academy at Leicester City Football Club.

The College also offers several short-term international boarding programmes throughout the year, including 3–4 immersion taster experiences and an annual International Summer School, all delivered by Ratcliffe staff.

Boarders benefit from a strong pastoral framework. Each student is supported by a Form Tutor who monitors their academic progress and personal development, alongside the care and guidance provided by a dedicated and experienced boarding team.





ACADEMIC EXCELLENCE

Ratcliffe students enjoy an excellent all-round balanced education, underpinned by the College's core Rosminian Catholic ethos.

While students at Ratcliffe have a broad range of ability, academic success is strongly encouraged, valued and recognised; indeed, the greatly improved academic standards in recent years have proved popular both with parents and prospective parents, as reflected in the numbers of students applying to join the College.

Ratcliffe College has repeatedly ranked in the top 1% nationally for value added results at A Level.

A Level results achieved in 2025:

- 45% of A Level grades A* / A
- 71% grade B or above.
- Ten percent of students achieved A* / A* / A or better.
- One in four students achieved A Level or BTEC grades equivalent to A/A/A or higher.

Over 90% of students typically achieve their first choice pathway for life after School. This includes students taking up places at Oxford, Cambridge, and other highly selective Russell Group universities; for Medicine, Dentistry and Veterinary Science; and at universities abroad.

Scan to view the
full ISI Inspection
Report.

ISI Independent
Schools
Inspectorate



THE BENEFITS OF WORKING AT RATCLIFFE COLLEGE



SCAN THE CODE
VIRTUAL CAMPUS
TOUR.



Free lunch and refreshments



Free parking on-site



Defined Contributions Pension Scheme



Professional Development opportunities



Staff Wellbeing

- Staff Wellbeing Committee
- Free staff social events
- Access to on-site Medical Care
- Ratcliffe College Community Committee



Sport and Leisure

- Free use of the on-site gym (at specified times)
- Leicestershire County Cricket Club family tickets (limited)



TEACHING ASSISTANT

REQUIRED FROM SEPTEMBER 2026 - fixed term until the 9th July 2027 in the first instance

Ratcliffe College Senior School is seeking to appoint an enthusiastic Teaching Assistant to join our small and friendly Learning Support Department.

A Level 2 or 3 Certificate in Teaching and Learning in Schools (or equivalent) is welcomed, but not essential.

The Teaching Assistant will provide:

Support for Students

- Support for groups and individual students, as directed by the SENCO / class teacher.

Support for Teachers

- Within an agreed system of supervision, work with the teacher to develop lessons, work plans and the classroom environment.

Working Hours

8.15am - 4.15pm , with all breaks unpaid.
Monday, Wednesday, Thursday and Friday

This role work on a 35 weeks contract (term time plus one week) with 5.6 weeks annual leave to be taken outside of term time.

Salary

FTE salary is £24,785 per annum. The pro rata salary based on working 28 hours per week, over 35 weeks per annum is £14,449 per annum.



JOB DESCRIPTION

Job Title: Teaching Assistant

Reporting to: Head of Learning Support / SENCo

Accountable to: Senior Deputy Head

Job Purpose: To support the teaching and literacy skills at Key Stage 3 and 4

Duties and Responsibilities

Support for Students

- Provide learning support for groups and individual students, as directed by the SENCO / Learning Support Co-ordinator.
- Encourage and support students to use agreed strategies, such as time outs.
- Understand the individual needs of students and how to motivate and encourage them to achieve and develop.
- Provide pastoral care as, and when, necessary.
- Provide feedback to students in relation to progress and achievement.
- Liaise with the SENCO and other teachers to develop and implement the strategies listed on the students' SEND profile
- Encourage pupils to interact and work co-operatively with others and engage in all activities.
- Support students during internal assessments, acting as a reader or invigilator.

Support for Teachers

- Within an agreed system of supervision, work with the teacher to support learning in the classroom environment.
- Feedback the progress of students to the SENCo through the agreed monitoring systems.
- Be proactive in supporting positive behaviour to promote independence and integration.
- Provide other administrative support including dealing with photocopying, correspondence, compilation/analysis/reporting on attendance, making phone calls and liaison with relevant bodies (for example, feeder schools).
- Accompany teachers and classes on educational visits.
- Adapt learning materials for students where appropriate.

Support for the School

- Be aware of and comply with policies and procedures relating to child protection, health and safety, security and confidentiality, reporting all concerns to an appropriate person.
- Be aware of and support differences, ensuring all students have equal access to opportunities to learn and develop.
- Contribute to overall ethos/work/aims of the school.
- Recognise own strengths and areas of specialist expertise and use these to lead, advise and support others.
- Attend and participate in regular meetings, and in training and other activities as required.
- Attend meetings with line managers as required.
- Liaise with the Line Manager regarding timetable arrangements.
- Undertake the invigilation of tests.
- Provide support for the implementation of Access Arrangements, such as acting as a Reader or Scribe for a student as necessary.

Special Educational Needs

- Take a key role in the provision of support for students with special needs.
- Establish and develop productive working relationships with students, acting as a role model, and developing 1:1 mentoring arrangements when required.
- Work co-operatively with other members of staff in the LS department.

General

- To work according to the School's policies and procedures.
- To work according to Health and Safety regulations being aware for your own safety and the safety of others.
- To undertake any other duties as necessary from time to time as may be reasonably requested.

PERSON SPECIFICATION

	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> English and Maths GCSE (or equivalent) at Grade 5 or above 	<ul style="list-style-type: none"> Level 2 or Level 3 Certificate in Supporting Teaching and Learning in schools
Abilities	<ul style="list-style-type: none"> Ability to support the development of mathematics and literacy skills at Key Stage 3 and 4 Ability to maintain appropriate and supportive relationships with children, staff and parents 	
Experience	<ul style="list-style-type: none"> Experience of working with pupils with a range of learning needs in Key Stage 3 & 4 	<ul style="list-style-type: none"> Experience of delivering/supporting mathematics/literacy interventions Experience of working with children who have an EHCP
Skills	<ul style="list-style-type: none"> Good interpersonal and communication skills Good organisational skills Knowledge, understanding and competence in ICT 	
Knowledge	<ul style="list-style-type: none"> Knowledge of the National Curriculum for Key Stage 3 and / or 4 	<ul style="list-style-type: none"> Knowledge of the barriers to learning experienced by learners with SEND
Personal Qualities	<ul style="list-style-type: none"> Committed to the aims and ethos of our Catholic school and of independent education Good Initiative and enthusiasm Works cooperatively within a team Shows flexibility and creativity in working practice and approach Positive attitude to use of authority and maintaining good standards of behaviour 	

HOW TO APPLY

1

COMPLETE AN ONLINE APPLICATION FORM

[Visit our vacancies page.](#)

Please follow the link above to visit the main vacancies page on our school website. Search for the vacancy you wish to apply for, complete the online application form in full and submit it to us before the closing date.

2

INVITED TO INTERVIEW

If you do not hear anything further within two weeks of the closing date, please assume that you have not been successful on this occasion.

Ratcliffe College reserves the right to interview and appoint ahead of the closing date.



RATCLIFFE TERMS

Child Protection

Ratcliffe College is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. This role is exempt from the Rehabilitation of Offenders Act 1974, and applicants are required to declare all convictions and cautions (including those which are “spent” unless they are “protected” under the DBS filtering rules), in order to assess their suitability to work with children.

For further information, please see the [Recruitment, Selection and Disclosures Policy](https://www.gov.uk/government/publications/new-guidance-on-the-rehabilitation-of-offenders-act-1974) and <https://www.gov.uk/government/publications/new-guidance-on-the-rehabilitation-of-offenders-act-1974>

The College is also registered for the processing of personal data in accordance with the Data Protection Act 1998. Such checks are required in accordance with the Recruitment, Selection and Disclosures policy and the Data Protection policy. Copies of these policies may be obtained from the Director of Finance and Operations upon request.

The appointment is subject to satisfactory:

- References, of which one must be from a current or most recent employer if not currently in employment
- Disclosure and Barring Service check (including children’s barred list check if appropriate)
- Open source check
- Proof of identity
- Right to work check
- Qualifications check
- Health screening
- Prohibition from Teaching / Management (where appropriate)





EST. 1847

RATCLIFFE

COLLEGE

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