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Review Date: September 2020	Next Review: September 2021

EYFS First Aid Policy

Rationale

In line with the School's Mission Statement we aim to help students develop their gifts and talents: spiritual and social; intellectual and emotional; aesthetic and physical through the provision of a broad and balanced curriculum, which is responsive to, and supportive of, their needs and aspirations, fosters intellectual curiosity and academic achievement, and motivates them to grow to their full potential. Our Mission Statement is distilled into our Vision Statement, and our aim is to develop our children, pupils and students so that they have "Strength of Mind, Strength of Values, Strength of Purpose".

Aim

This policy is to ensure that adequate First Aid is given and medical arrangements provided for all children attending Ratcliffe Nursery.

First Aid Box

A comprehensive first aid box must be kept in the:

- Kitchen
- Staff Room
- New classroom building

Medical staff are responsible for maintaining the First Aid Boxes.

When administering first aid to any injuries involving bodily fluids, staff shall wear:

- Disposable gloves
- Disposable apron (where appropriate)

School Outing

A comprehensive First Aid Box shall be taken on all school trips.

Accidents and Injuries

All accidents/incidents must be recorded in detail by a member of staff. They are recorded on an accident form, which is kept in an accident file. When parents collect their child, staff shall be responsible for informing parents/carers of children who have received first aid. They will be informed of the accident, any injuries sustained and medical treatment administered. Parents are asked to sign its entry. During the Covid-19 pandemic, information regarding injuries is either being verbally explained to parents at the end of the day or sent via email. On the accident form it is recorded how this information has been shared with parents.

Any concerns regarding injuries to children shall be reported to the Head of EYFS. In the event of a more serious injury the child will be taken over to see Sister in the Senior School. In extreme cases, an ambulance would be called. The hospital will require the child's address, date of birth and name of G.P. These personal details are kept on SIMS.

Illness

If a child is taken ill at Nursery, the Head of EYFS is informed. She (or the school nurse) will contact the Parents/Carers to arrange for the child to be collected. If no one can be contacted at home, the child will be kept comfortable. A bed and blanket are available, if required. A child with an infectious disease must follow the necessary isolation periods, and all Nursery parents will be informed.

Paediatric First Aiders in EYFS

At Ratcliffe College Nursery School there is a Paediatric First Aider on the premises at all times. We also benefit from qualified medical support in the main school. There are always two PFA on every educational visit made outside of school.

Only a registered PFA will attend to the needs of the children.

PFA Training will be given to all newly qualified members of staff within 3 months of commencing employment. This training will be renewed every 3 years. New members of staff joining the Nursery team will be included in this cycle as and when appropriate.

The list of PFA is displayed in the Nursery entrance hall. These are the current PFA in EYFS:

Miss Rachel Green
Mrs Nicola Dexter
Miss Catherine Jeyes
Miss Emma Lacey
Miss Emma Angus
Mrs Hayley Large

Links to other policies

First Aid and Medical Arrangements Policy
EYFS Administration of Medication Policy
EYFS Managing Children who are Sick or Infectious Policy
Managing Children who are Sick or Infectious Policy

Review

This policy is reviewed annually by the Head of EYFS and Medical Department.