



RATCLIFFE COLLEGE

JOB DESCRIPTION

JOB TITLE Apprentice Grounds Assistant (Sports)

HOURS OF WORK: 37.5 hours per week

REPORTS DIRECTLY TO: Head of Grounds

OTHER REGULAR RELATIONSHIPS: The Grounds Team
The Maintenance Team

As an Apprentice Grounds Assistant (Sports) at Ratcliffe College you will be given the opportunity to work as part of the successful and committed Grounds team, learning skills in the maintenance and improvement of the stunning 200-acre estate, which consists of a number of different aspects, including; extensive grassed sports pitches, artificial pitches, athletics track, woodland and formal gardens.

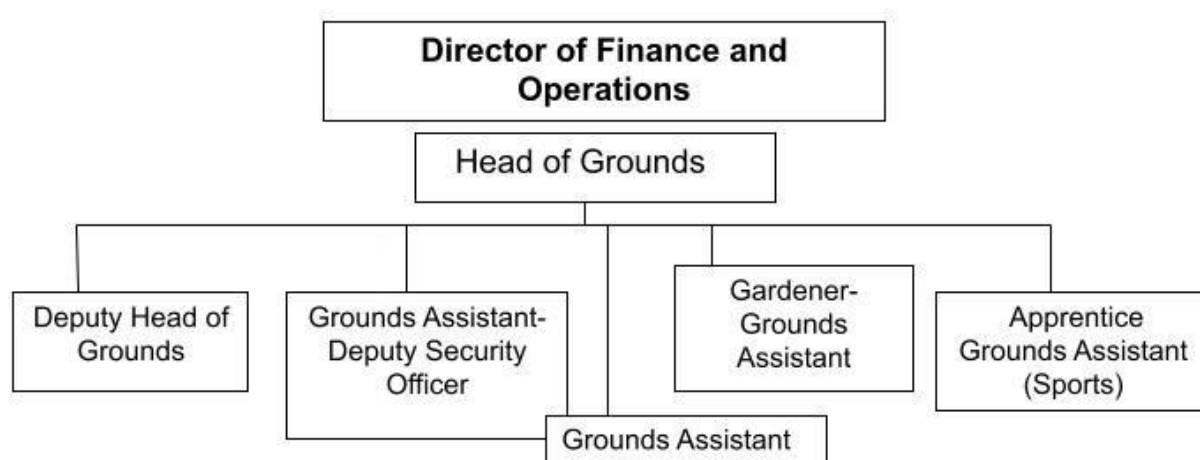
MAIN RESPONSIBILITIES

- Participate in the maintenance of the College's sports surfaces including rugby union and cricket.
- Complete the Sports Turf Operative apprenticeship course of study and work-based assessments successfully.
- Develop skills in the maintenance and safe operation of horticultural equipment, practices and machinery.
- Participate in the full range of year-round cyclical grounds maintenance, sport and landscape development.
- Safe use and maintenance of ride on, hand-held and powered tools.
- To participate as a team player within the Grounds Department team and the wider Estates team as required.

GENERAL

- Have regard for the Health & Safety and welfare of the College students and staff, at all times.
- Undertake any training either for self development or mandatory training (for example, Manual Handling Training) as directed by the Head of Grounds.
- To work according to the Policies and Procedures of Ratcliffe College.
- To undertake any other duties that may be necessary from time to time to ensure the efficient running of the College.

Grounds Department Organisation chart:



Additional Information

Ratcliffe College is an independent, Roman Catholic day and boarding school, founded in 1847. It is located just off the A46 at Ratcliffe on the Wreake and is situated in 200 acres of beautiful grounds. With 870 students ranging from age 3 to age 18, the Grounds Department is a very busy one, playing a key role in the life of the School.

The School employs 300 staff and whilst being a highly successful organisation maintains a friendly “family” culture.

Hours of work: 8.00am – 4.30pm each day with one hour for lunch. One day per week at College.

Salary: £6.83 per hour - £13,319 per annum

Holidays: 5.6 weeks per year. The School holiday year runs from 01 September to 31 August. Holiday entitlement will be pro-rated if commencement is part way through the year. The School closes between Christmas and New Year, these days are given to support staff as additional paid days leave.

Appointment is subject to the conditions of employment for support staff, and will include the receipt of two satisfactory references, satisfactory health clearance and satisfactory screening through the Disclosure and Barring Service.

Other Benefits include:

- Lunch and beverages are provided
- Free parking